



CHARGING AND REMISSIONS POLICY OVERVIEW

The education we provide wholly or mainly during school hours will be free but on some occasions a 'voluntary' contribution towards the cost of an activity may be requested by the school. Parents are free to decide whether or not to contribute. This policy sets out the principles upon which the school will operate charges and remissions

OBJECTIVES

1. To make clear what will be provided without charge and what will be offered with a charge being made.
2. To clarify what is meant by any request for voluntary contributions.

STRATEGIES

1. No charge will be made for admitting pupils to school.
2. Transport or admission costs for swimming lesson during school hours will be met by the school.
3. The school may request voluntary contributions towards the cost of some activities and transport planned during school hours.
4. Where parents are asked to make a voluntary contribution towards the cost of an activity which takes place during school hours, or to school equipment or school funds, the contribution will be genuinely voluntary. Pupils of parents who are unable or unwilling to contribute will not be discriminated against.
5. After consultation with parents school has implemented a system where parents are able to make part payments at their convenience in order to cover voluntary contributions, for the current year and future events via the payment portal. If the 'banked funds' are not used – these will be refunded to the parent either at the time of the child leaving school or upon the parents request in writing.
6. When there are insufficient voluntary contributions to make an activity possible, and when there is no way to make up the shortfall, it will be cancelled.
7. On residential trips that take place wholly, or mainly, during school hours, the school will charge for the cost of board and lodging at the actual cost of the provision.
8. Where music tuition or singing tuition is not an essential part of the national curriculum, charges may be made.

OUTCOMES

The funding of activities will be a clear and open process understood by all. We intend that our charging and remissions policy will be in line with that of the LA and that it will meet the requirements of the law.